

All Underlined Fields Must Be Completed = Required Fields

Agent Name _____ Date Entered ____/____/____ Listing # _____

GENERAL INFORMATION

Auction Yes No Auction Date ____/____/____ List Price \$ _____ List Date ____/____/____ Expiration Date ____/____/____

Street # _____ Street Dir _____ Street Name _____ Street Type _____
(Avenue, Court, Lane, etc)

Unit # _____ Zip Code _____ Zip +4 _____ State _____ County _____ City _____

Township _____ Area _____ Subdivision _____ Parcel ID# _____

Zoning _____ Pub. On Internet Yes No Broker Recip. Yes No VOW Include Yes No

VOW Address Yes No Allow VOW AVM Yes No Allow VOW Comments Yes No

LISTING INFORMATION

Occupied by Tenant Owner Vacant Listing Type EA - Exc Agency ER - Exc Right to Sell Subagent _____ (\$/%)

Buyer Agent _____ (\$/%) Dual Rate Yes No Comm Desc _____

Less Lot \$ _____ Named Exceptions Yes No Service Restrictions Entry Only Limited Service Not Applicable

Property Disclosure Yes No Lead Base Paint Disclosure Yes No

AGENT INFORMATION

Listing Agent ID _____ (Select Find an Agent in Listing Load) List Agent Name _____ (All other fields will populate in the Listing Load)

Co-List Agent ID _____ (Select Find an Agent in Listing Load) Co-List Agent Name _____ (All other fields will populate in the Listing Load)

INTERIOR / EXTERIOR INFORMATION

Bedrooms _____ #Rooms _____ Year Built _____ Year Built Desc _____ New Const. _____ Unknown _____ Est. Comp. Date ____/____/____

Approx. Square Feet _____ Square Feet Source _____ Blue Prints _____ Measured _____ None _____ Other _____ Public Records _____ See Remarks _____

Basement Sq Ft _____ Accessibility Features Yes No Features Available (Limit 3) _____ Accessibility Features Form _____

Curbless Shower _____ Doors 32+ _____ Grab Bars _____ Hallways 32"+ _____ Handrails _____ Lever Handles _____ Wheel Chair Ramp _____

Full Baths Upper _____ Half Baths Upper _____ Full Baths Main _____ Half Baths Main _____ Full Baths Lower _____

Half Baths Lower _____ Master Bath Yes No

ROOM INFORMATION

<u>Required Rooms</u>	<u>Level</u>	<u>Room Length X Width</u>	<u>Flooring Types</u>	<u>Features</u>	<u>Features</u>	<u>Features Selection</u>	
MASTER BED						ADDNLIV	FORMAL
BEDROOM 2						BALCONY	HOT TUB
BEDROOM 3						BAR	ISLAND
BEDROOM 4						BAY WINDOW	KITCHEN/FAMILY COMBO
BEDROOM 5						BOX WINDOW	LIVING ROOM/DINING COMBO
DEN						CATHEDRAL CEILING	OTHER
DINING ROOM						CEILING FAN	PAN CEILING
FAMILY ROOM						COVE CEILING	PANTRY
KITCHEN						CROWN MOLD	SKYLIGHT
LIVING ROOM						DECK AND PATIO	TRAY CEILING
OTHER ROOMS:						DROP CEILING	VAULTED CEILING
						EAT IN	WET BAR
						ENTERTAINMENT CENTER	
						FIREPLACE	

<u>Other Room Choices</u>				<u>Level Choices</u>		<u>Floor Choices</u>	
BEDROOM	ENTRY	LIBRARY	REC ROOM		L = LOWER	CARPET FLOOR	
BONUS ROOM	EXER ROOM	LOFT	SCREEN PORCH		M = MAIN	LAMINATE FLOOR	
BREAKFAST	FIN BASEMENT	MUD ROOM	SUN ROOM		U = UPPER	TILE FLOOR	
BREEZEWAY	GREAT ROOM	OFFICE	UTL-LAUNDRY			VINYL FLOOR	
ENCL PORCH	HOME THEATER	OTHER	WORKSHOP			WOOD FLOOR	

Garage Spaces _____ Garage Size _____ Lot Size _____ Acres _____ Plat _____ Lot _____ School District _____
 Elementary School _____ High School _____ Annual Association Fee \$ _____
 Assessment Type _____ Balance of Construction \$ _____ Construction Assessment \$ _____
 6 Mos. General Tax \$ _____ 6 Mos. Special Tax \$ _____ Homestead Exempt / Primary Residence Yes No

FEATURES

- | | | | |
|---|--|--|---|
| <p>1. <u>Type (Limit 1)</u>
 1-STY
 1.5-STY
 2-STY
 2.5 STY
 3-STY
 Bi-Level
 Other
 Quad Level
 Split
 Tri-Level</p> <p>2. <u>Style (Limit 1)</u>
 Bungalow
 Cape Cod
 Colonial
 Contemporary
 Country French
 Dutch Colonial
 Early American
 Garrison Colonial
 Log
 Other
 Traditional
 Tudor
 Victorian
 Williamsburg</p> <p>3. <u>Exterior (Limit2)</u>
 Aluminum, Steel
 Brick
 Concrete Comp
 Other
 Shingle
 Stone
 Stucco
 Vinyl
 Wood / Wood-Comp</p> <p>4. <u>Foundation (Limit 2)</u>
 Carwl
 Full Basement
 Partial Basement
 Slab
 Walk-Out</p> <p>5. <u>Roof (Limit 1)</u>
 Flat
 Metal
 Other
 Shingle
 Slate
 Tile
 Wood</p> <p>6. <u>Parking (Limit 4)</u>
 Additional Storage
 Attached
 Carport
 Detached
 Garage
 None
 Off Street
 Other
 Rear Load
 Side Load</p> | <p>7. <u>Driveway (Limit 2)</u>
 Adjoining
 Alley
 Asphalt
 Circular
 Concrete
 Dirt
 Gravel
 None
 Other
 Pavers
 Ribbon
 Shared
 Stamped</p> <p>8. <u>Lot Desc (Limit 3)</u>
 Corner
 Creek
 Cul De Sac
 Deadend
 Ext Lot
 Farm
 Golf
 Irregular
 Lake Front
 Other
 Paved Road
 Pond
 Private Road
 Ravine
 Regular
 River Front
 Rural
 Trees
 Unpaved
 Water Access
 Water View
 Waterfront
 Wooded
 Zero Lot Line</p> <p>9. <u>Fireplace (Limit 5)</u>
 Basement – Rec
 Circ Blow
 Family
 Free
 Gas
 Glass
 Grate
 Insert
 Living
 Log Lite
 Master
 None
 Other
 Screens(s)
 Tools
 Wood Stove
 Woodburn</p> <p>10. <u>Equipment (Limit 12)</u>
 Alarm
 Attic Fan
 Central Vacuum
 Compactor
 Dehumidifier</p> | <p>Dishwasher
 Disposal
 Dryer
 Gas Grill
 Hot Tub
 House Fan
 Humidifier
 Intercom
 LP Leased
 LP Owned
 LP Supp
 Microwave
 None
 Opener
 Other
 Range Oven
 Refrigerator
 Smoke Alarm
 Soft (lease)
 Soft (to own)
 Sprinkler
 Sump Pump
 Washer
 Whirlpool</p> <p>11. <u>Miscellaneous (Limit 12)</u>
 1st Laundry
 2nd Laundry
 Above Pool
 Additional Living Quart
 Attic Storage
 Barn
 Breaker Box
 Cable TV
 Chattel
 Deck
 Dryer ConE
 Dryer ConG
 Elevator
 Fence
 Fuse Box
 Home Warranty
 In Pool
 Lift
 Other
 Patio
 Pole Barn
 Range ConE
 Range ConG
 Satellite
 Screen(s)
 Sep Tub/Shower
 Shed
 Storms(s)
 TV Antenna
 Walk-In</p> <p>12. <u>Heating (Limit 1)</u>
 Boiler
 Forced Air
 Geothermal
 Gravity
 Heat Pump
 Hot Water
 Other
 Radiant
 Radiator
 Water Base</p> | <p>13. <u>Heat Fuel (Limit 1)</u>
 Electric
 Natural Gas
 Oil
 Other
 Propane
 Solar
 Wood / Coal</p> <p>14. <u>Cooling (Limit 1)</u>
 Central Air
 None
 Other
 Wall
 Window</p> <p>15. <u>Water Heater (Limit 1)</u>
 Electric
 Gas
 Oil
 Other
 Propane
 Solar</p> <p>16. <u>Water (Limit 3)</u>
 Holding
 Other
 Pond
 Private
 Public
 Shared Well
 Well</p> <p>17. <u>Sewer (Limit 3)</u>
 Other
 Sanitary
 Septic
 Storms(s)</p> <p>18. <u>Terms (Limit 5)</u>
 Assume
 Bank
 Cash
 Conventional
 FHA
 Land Contract
 Lease Option
 Lease Purchase
 Other
 Rent
 Seller Assist
 VA</p> <p>19. <u>Possession (Limit 2)</u>
 30 DAC
 At Close
 Negotiable
 Other
 Spec Date
 Ten Right</p> <p>20. <u>Owner Status (Limit 1)</u>
 Agent Owned
 Corporate Owned
 HUD Owned
 Lender Owned</p> |
|---|--|--|---|

