

“SETTING THE MAP LOCATION” INSTRUCTIONS

1. From the “Modify Listing” screen click on the property type from the Select Form area.

Modify Listing

2000 SentiLock Avenue, Maumee, OH 43537 **Price: \$1**

Area: **002** SqFt: **1,100** Subdivision: **Other** DOM: **171**
 Bedrooms: **3** Type: **2-Sty** Foundation: **Crawl**
 FB / HB: **2 / 1** Garage Spaces: **1** Lot Desc: **Regular** Year Built: **1900**
 Acres: **0.18** Lot Size: **80 x 100**

LA: [1HUBBASH Sharon Hubbard \(734\) 777-8630](#) LO: [NORIS Toledo Reg Assc of Realtors \(419\) 535-3222](#)

Status: **Withdrawn** This is a test listing entered by MLS Staff - for testing purposes only. 07/24/2018 10:07:52 AM
 CS Dt:
 MLS#: **5093909**

Select Form

- Single Family
- Open Houses
- Change to Active
- Change to Coming Soon (Admin)
- Change to Contingent
- Change to Pending
- Change to Sold

2. From the General & Listing Info Tab click on Set Lat/Long Manually.

Single Family

General & Listing Info Interior/Exterior & Rooms Info Features Info Remarks & Showing Info Matrix Testing

General Information

Auction: No Auction Date: List Price: 1 List Date: 09/15/2015 Expiration Date: 02/13/2017

Street #: 2000 Street Direction: Street Name: SentiLock Street Type: Avenue

Unit #: Zip Code: 43537 Zip +4: State: Ohio

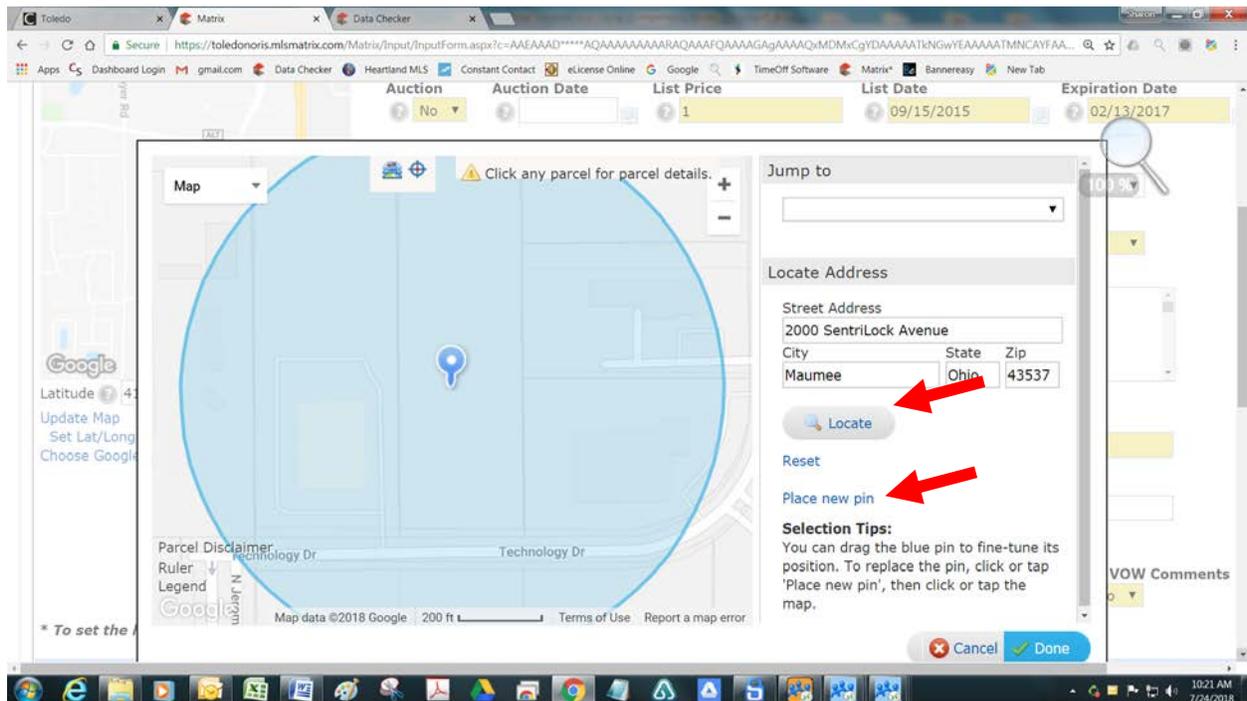
County: City: Township:

Area: Subdivision: Parcel ID#: Zoning:

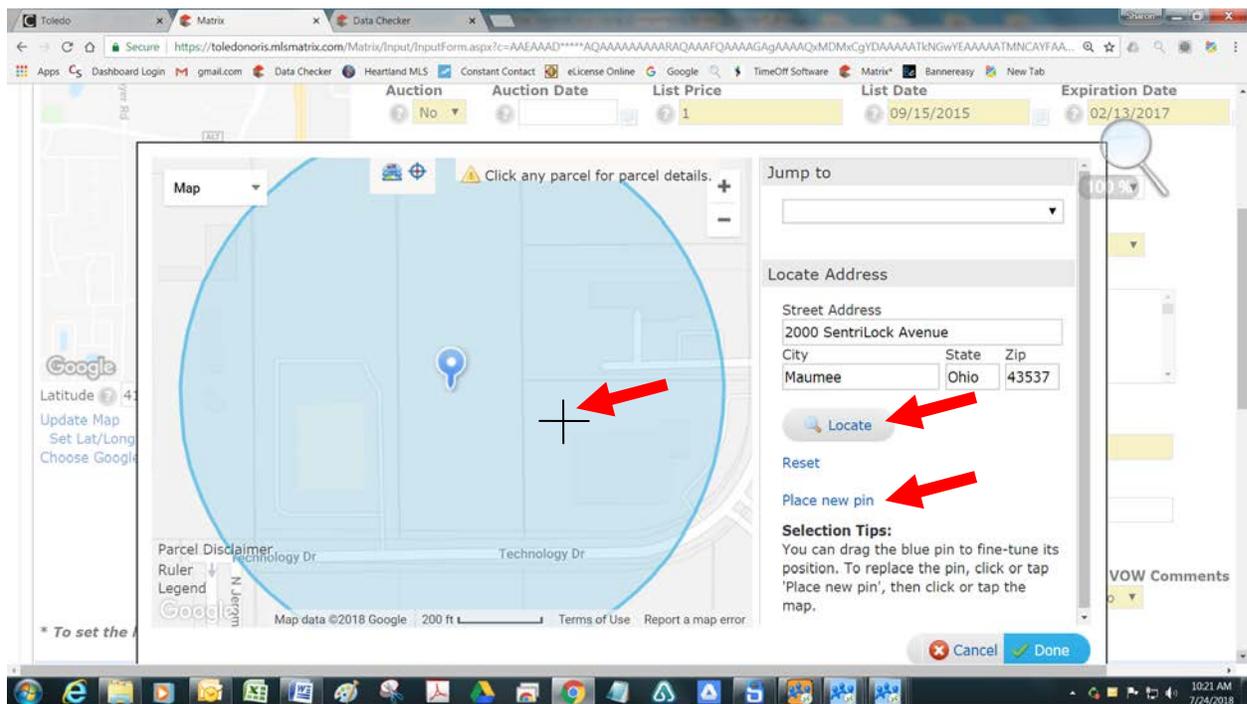
Latitude: 41.5683 Longitude: -83.6981

Update Map Set Lat/Long manually Choose Google Street View

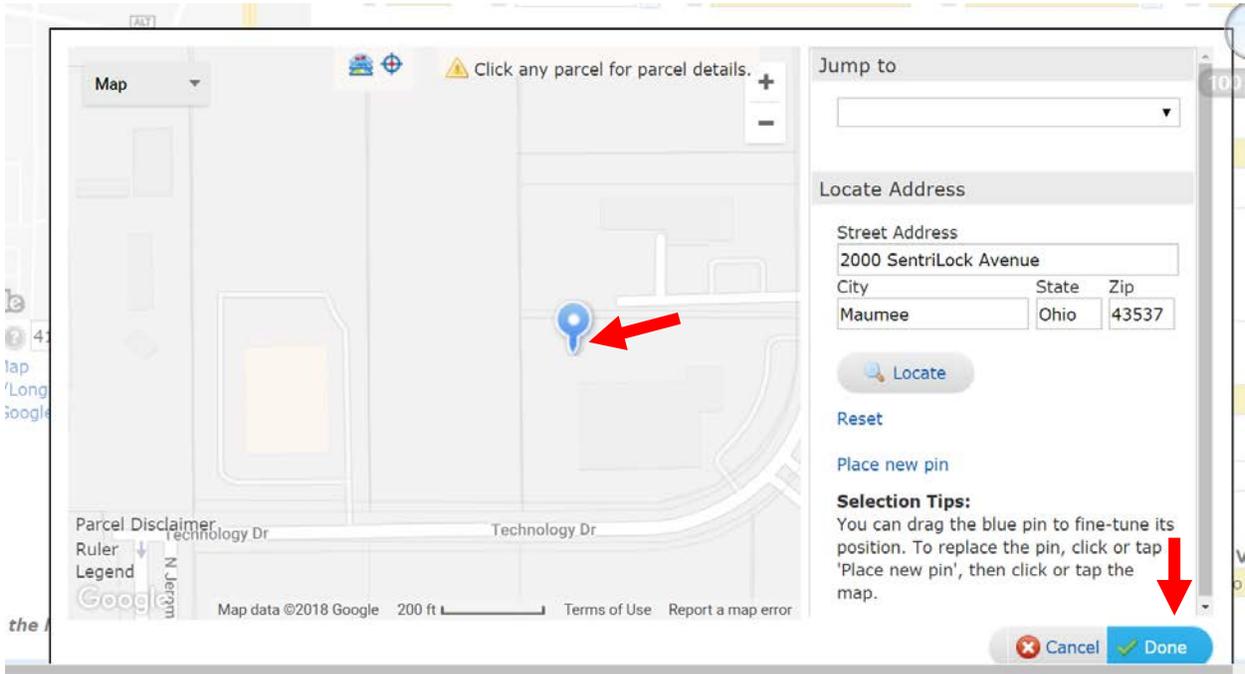
3. Click on the "Locate" Button. It will place a circle on the map where Google Maps believe the property is within. **Note: There is a possibility you might have to move the map around to locate the property.** Then click on "Place New Pin".



4. You will then see a plus sign as your cursor.



- Then click on the parcel where the structure or parcel of land is located and it will place a pin for you. Then click "Done".



- Then click "Submit Listing".

* To set the latitude and longitude, click "Set Lat/Long". On the map click where the property is located, adjust the blue pin, then click Done.

Listing Information

Occupied By ?	Listing Type ? Exclusive Rigl	Subagent ? 0	Buyer Agent ? 3	Dual Rate ? No	Commission Description ?
Less Lot \$?	Named Exceptions ? No	Svc. Restrict. ? Entry Only	Property Disc. ? No	Lead Paint Disc. ? No	

Agent Information

Listing Agent ID 1HUBBASH Refresh Find an Agent	Name Sharon Hubbard Email sharon@toledorealtors.com Direct Phone (734) 777-8630	Office Name Toledo Reg Assc of Realtors Office ID NORIS Office Phone (419) 535-3222
Co-Listing Agent ID ? Refresh Find an Agent	Name Email Direct Phone 	Office Name Office ID Office Phone

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Validate Cancel Input Submit Listing

- Please make sure you review the map in your listing to ensure that the "pin" is located on the correct property.